SARA-LUNA LECONTE

February 7th, 1996 / 173cm / 53kg 10 St John's Vale, SE8 4EW, London, UK (+44)7874 331997

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| EDU | [CAT] | ION |
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| Summer 2016 | LAMDA - London "Shakespeare and his Contemporaries" 8-week Summer Course |
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| 2014 - 2016 | University of Southern California - Los Angeles Undergraduate Bachelor of Fine Arts in Acting |
| 2010 - 2014 | École Active Bilingue Jeannine Manuel - Paris French Baccalaureate, Literary section, International Option - Distinction |
| 2007 - 2010 | Collège Saint Charles - Arles European section Brevet des Collèges (French Brevet) – Distinction |

Other Diplomas

IGCSE in English (Literature): A, and English as a First Language: A. **DELE B1** (Spanish)

WORK EXPERIENCE

• ENTERTAINMENT —

| Feb 2019-Sept 2020 | Community Manager, RoadCasting, London. | |
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| | Liaised with clients and office team. | |

- Provided engaging content for social media accounts, and platforms. Responded to all queries, followers, and customers in timely manner.
- Set up a new look and approach depending on the media platform.

March-April 2018 Production Intern, Mes Jours de Gloire, Paris.

- Assisted Assistant Directors in the creation of Call Sheets.
- Liaised with cast and crew.

September-Feb 2018 Intern, Iconoclast, Paris.

- Assisted producers and coordinators in the completion of projects.
- Helped on set of productions.

May-August 2015 Third Assistant Director, Nine Lives, Montreal.

- Supported the director on set in the organization and completion of scenes.
- Managed background artists and extras.
- Liaised with cast and crew.

Summer 2014 Fourth Assistant Director, The Transporter: Refueled, Paris.

- Worked within the production assistant team to ensure that production ran smoothly.
- On set communication with cast and crew.

Summer 2013 Intern, Talent Management, AS Communication, Paris.

- Introduction to Talent Management activities.
- Joined in the reading, analysis and selection of scripts.
- Contributed to the prospecting of new projects for established and upcoming Talents.

Intern, Talent Management, EuropaCorp, Paris-Los Angeles. September 2011

- Participated in script reading and analysis.
- Contribution to the casting choices and talent search.

• RESTAURANT —

May-August 2018 Station Head Waiter, Le Café Marly, Paris.

• Managed a particular section of the restaurant.

• Trained junior staff.

October-Dec 2016 Retail Assistant, Carluccio's, London.

• Assisted customers in their shopping experience.

Ensured an orderly and inviting display of goods.

June 2016 **Bus Girl, La Grande Armée, Paris.**

Assisted managers and waiters in client service.

• Occasionally managed client placement.

• NANNY —

Sept 2019-Feb 2020 Baby-Sitter After School, 6-year-old girl, London.

• Managed pick-ups from school, homework, and after-school activities.

• Organised and oversaw playdates.

• Cooked dinner, bathed, and got her ready for bedtime.

January-June 2019 Baby-Sitter After School, 4 boys: 7, 9, 11, and 12 years old, London.

• Managed pick-ups from school, homework, and after-school activities.

Prepared school outfits and bags for each day.

• Oversaw dinner time, and playdates.

• Bathed, and got the 4 children ready for bedtime.

ADDITIONAL INFORMATION

Acting Parts in several plays: "Hamlet"; "Women Beware Women"; "Book of Days"; "Rumors"; "Cat

Amongst the Pigeons";

Languages Bilingual in French and English. Fairly fluent in Spanish.

Computing Mastering of iMovie and Excel, good knowledge of Photoshop.

Travel Have lived, studied and worked in France, United States, Canada and England, have travelled in

Spain, Italy, North and South Africa, Canada, North and South America.

Sports Tennis for 20 years, fencing, rugby, climbing, gymnastics, horse-riding, skiing.

Music Piano (beginner), Guitar (beginner).